



MAKING COMPUTERS WORK FOR YOU

## Cookie Policy

### Cookies

Cookies are small text files that are placed on your computer, with your permission, in order for the website to keep track of things that a browser had done there in the past, which can include logging in, clicking particular buttons, or reading certain pages. You set the permission to accept cookies in your browser options. For example, in Internet Explorer, you can block or allow cookies in Tools > Internet Options > Privacy tab. Once you agree, the file is added.

Overall, cookies help us provide you with a better website, for example to make it easier for you to download documents on the website. Tracking cookies enable us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. Please note that declining cookies may prevent you from taking full advantage of the website. You can also remove cookies by following directions provided in your Internet browser's Help file.

### How we use cookies on the PC Comms website

The PC Comms website uses cookies in a responsible and beneficial manner to allow the web application to tailor its operations to your needs, likes and dislikes by holding information about you for a short time to improve the usability of the site.

PHPSESSID - This is an essential temporary cookie used to store data about your visit and any choices you make or data you enter. This cookie is deleted when you close your browser.

Cookie Control cookies (civicAllowCookies, civicShowCookieIcon) - These cookies are set in order to remember your Cookie Control preference. These cookies are set only after the user has given consent for us to use cookies.

Google Analytics cookies ( \_utma, \_utmb, \_utmv, \_utmz) - These cookies are used to collect information about how visitors use our site. We use the information to compile reports and to help us improve the site. The cookies collect information in an anonymous form, including the number of visitors to the site, where visitors have come to the site from and the pages they visit. These cookies are set only after the user has given consent for us to use cookies. Read the [Google Analytics privacy policy](#).

Further information can be found at

[http://www.ico.org.uk/for\\_organisations/privacy\\_and\\_electronic\\_communications/the\\_guide/cookies.aspx](http://www.ico.org.uk/for_organisations/privacy_and_electronic_communications/the_guide/cookies.aspx) and <http://www.allaboutcookies.org/>.